

**TENSAS COUNCIL ON THE AGING, INC.**

*Financial Statements  
For the Year Ended June 30, 2012*

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and where appropriate, at the office of the parish clerk of court.

Release Date DEC 12 2012

TENSAS COUNCIL ON AGING, INC.  
ST. JOSEPH, LOUISIANA  
FOR THE YEAR ENDED JUNE 30, 2012

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TENSAS COUNCIL ON AGING, INC.  
ST. JOSEPH, LOUISIANA  
FOR THE YEAR ENDED JUNE 30, 2012

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INDEPENDENT AUDITOR'S REPORT

Board of Directors  
Tensas Council on Aging, Inc.  
St Joseph, Louisiana

I have audited the accompanying financial statements of the governmental activities, each major fund and the aggregate remaining fund information of the Tensas Council on Aging, Inc., as of and for the year ended June 30, 2012, which collectively comprise the basic financial statements of the Council as listed in the table of contents. These financial statements are the responsibility of the Council's management. My responsibility is to express opinions on these financial statements based on my audit.

I conducted my audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. I believe that my audit provides a reasonable basis for my opinions.

In my opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund and the aggregate remaining fund information for the Tensas Council on Aging, Inc., as of June 30, 2012, and the respective changes in financial position, thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

As described in Note 1F to the financial statements, the Council has adopted the provisions of Governmental Accounting Standards Board Statement 54, *Fund Balance Reporting and Governmental Fund Type Definitions*, in fiscal year 2011.

In accordance with *Government Auditing Standards*, I have also issued my report dated September 30, 2012, on my consideration of the Council's internal control over financial reporting and my tests of its compliance with certain provisions of laws, regulations, contracts and grants agreements and other matters. The purpose of that report is to describe the scope of my testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Governmental Auditing Standards* and should be considered in conjunction with this report in considering the results of my audit.

Board of Directors  
Tensas Council on Aging, Inc.  
St. Joseph, Louisiana  
Page 2

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information on pages 3 through 6 and 21 through 24 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. I have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge I obtained during the audit of the basic financial statements. I do not express an opinion or provide any assurance on the information because the limited procedures do not provide me with sufficient evidence to express an opinion or provide any assurances.

My audit was performed for the purpose of forming an opinion on the financial statements of the Tensas Council on Aging, Inc. taken as a whole. The supplemental information schedules required by GOEA are presented for purposes of additional analysis and are not a required part of the financial statements. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, and is not a required part of the financial statements. Such information has been subjected to the auditing procedures applied in the audit of the financial statements and, in my opinion, is fairly stated, in all material respects, in relation to the financial statements taken as a whole. The introductory section has not been subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, I express no opinion on it.

David M. Hunt, CPA (APAC)

West Monroe, Louisiana  
September 30, 2012

**REQUIRED SUPPLEMENTAL INFORMATION (PART A)**  
**MANAGEMENT'S DISCUSSION AND ANALYSIS**

# TENSAS PARISH COUNCIL ON AGING

PO Box 726  
St. Joseph, LA 71366

## MANAGEMENT'S DISCUSSION AND ANALYSIS

Our discussion and analysis of the Tensas Council on Aging provides an overview of the Council's activities for the year ended June 30, 2012. Please read it in conjunction with the Council's financial statements.

## USING THIS ANNUAL REPORT

This annual report consists of a series of financial statements. The Statement of Net Assets and the Statement of Activities provide information about the activities of the Council as a whole.

### Reporting the Council as a Whole

#### The Statement of Net Assets and the Statement of Activities

These statements include all assets and liabilities using the accrual basis of accounting, which is similar to the accounting used by most private-sector companies. All of the current year's revenues and expenses are taken into account regardless of when cash is received or paid.

These two statements report the Council's net assets and changes in them. The Council's net assets – the difference between assets and liabilities – measure the Council's financial position. The increase or decrease in the Council's net assets are an indicator of whether its financial position is improving or deteriorating.

## THE COUNCIL AS A WHOLE

For the year ended June 30, 2012 and 2011:

	<u>06/30/12</u>	<u>06/30/11</u>
Beginning net asset	\$(13,722)	\$ 7,833
Decrease in net assets	<u>( 26,131)</u>	<u>( 21,555)</u>
Ending net assets	<u>\$(39,853)</u>	<u>\$(13,722)</u>

## THE COUNCIL'S FUNDS

The following schedule presents a summary of revenues and expenses for the fiscal year ended June 30, 2012, and the amount and percentage of increases and decreases in relation to the prior year.

Revenues	June 30, 2012	Percent of Total	Increase (Decrease) From June 30, 2011	Percent Increase (Decrease)
Intergovernmental	\$224,508	77%	(\$12,868)	-6%
Sales Tax	50,000	17%	\$0	0%
Public Support	14,437	5%	\$4,029	28%
Rental Income	3,900	1%	\$0	0%
Miscellaneous	0	0%	\$0	0%
<b>Totals</b>	<b>\$292,845</b>	<b>100%</b>	<b>(\$8,839)</b>	<b>-3%</b>

Revenues	June 30, 2011	Percent of Total	Increase (Decrease) From June 30, 2010	Percent Increase (Decrease)
Intergovernmental	\$237,376	79%	(\$16,708)	-7%
Sales Tax	50,000	17%	\$0	0%
Public Support	10,408	3%	(90)	-1%
Rental Income	3,900	1%	0	0%
Miscellaneous	0	0%	(90)	-100%
<b>Totals</b>	<b>\$301,684</b>	<b>100%</b>	<b>(\$16,888)</b>	<b>-6%</b>

Revenues decreased for the year ending June 30, 2012 and 2011 due to Intergovernmental funding decrease.

<u>Expenses</u>	<u>June 30, 2012</u>	<u>Percent of Total</u>	<u>Increase (Decrease) From June 30, 2011</u>	<u>Percent Increase (Decrease)</u>
Total	\$318,922	100%	(\$4,317)	-1%

<u>Expenses</u>	<u>June 30, 2011</u>	<u>Percent of Total</u>	<u>Increase (Decrease) From June 30, 2010</u>	<u>Percent Increase (Decrease)</u>
Total	\$323,239	100%	(\$6,949)	-2%

The Council's expenses increased for the year ending June 30, 2012 and 2011 due to increases in expenses overall.

#### **BUDGETARY HIGHLIGHTS**

The Council's total revenues in fiscal year 2012 were more than the final budget by \$63,311. Only that portion of the sales tax expected to be used to cover expenses is budgeted. Actual expenses for the Council were over the final budget by \$20,262. The General Fund is budgeted and used in support of other programs.

#### **CAPITAL ASSET AND DEBT ADMINISTRATION**

##### **Capital Assets**

At the end of June 30, 2012 and 2011, the Council had \$27,563 and \$27,563 (net of depreciation) invested in capital assets including buildings and improvements, furniture and fixtures, equipment, and vehicles (see table next page).

	<u>June 30, 2012</u>	<u>June 30, 2011</u>
Building & Improvements	\$29,300	\$29,300
Office Furniture & Fixtures	9,349	9,349
Vehicles	49,392	49,392
Accumulated Depreciation	(65,294)	(60,478)
<b>Totals</b>	<b>\$22,747</b>	<b>\$27,563</b>

The Council did not make any major purchases this fiscal year.

## **ECONOMIC FACTORS AND NEXT YEAR'S BUDGETS AND REVENUES**

The Council's revenues are derived mainly from three sources, United States Department of Health and Human Services Administration on Aging through the Governor's Office of Elderly Affairs which in turn "passes through" the funds to the Council, Sales Tax and Public Support. The Council does not anticipate any major increase or decrease in the revenues for the coming year.

## **CONTACTING THE COUNCIL'S FINANCIAL MANAGEMENT**

The financial report is designed to provide our citizens, taxpayers, and creditors with a general overview of the Council's finances and to show the Council's accountability for the money it receives. If you have questions concerning this report or need additional financial information, contact the Tensas Council on Aging, PO Box 726 St. Joseph, LA 71366.

**Clarissa C. Newman**  
Director

**GOVERNMENT-WIDE FINANCIAL STATEMENTS**

TENSAS COUNCIL ON THE AGING, INC.  
ST. JOSEPH, LOUISIANA  
STATEMENT OF NET ASSETS  
JUNE 30, 2012

	<u>Governmental Activities</u>
<u>ASSETS</u>	
Cash	\$ 3,446
Accounts Receivable	-
Prepaid Expenses	-
Capital Assets:	
Depreciable	22,747
<u>TOTAL ASSETS</u>	\$ 26,193
<u>LIABILITIES</u>	
Accounts Payable	\$ 15,271
Bank Overdraft	5,082
Other Accrued Liabilities	6,587
Non-Current Liabilities	
Due Within One Year	
Notes Payable	28,295
Compensated Absences	10,811
Due in More Than One Year	
Notes Payable	-
Total Liabilities	66,046
<u>NET ASSETS</u>	
Invested in Capital Assets, Net of Related Debt	22,747
Unrestricted, Utility Assistance	1,621
Unrestricted, Unreserved	(64,221)
Total Net Assets	(39,853)
<u>TOTAL LIABILITIES AND NET ASSETS</u>	\$ 26,193

The accompanying notes are an integral part of this financial statement.

TENSAS COUNCIL ON THE AGING, INC.  
ST. JOSEPH, LOUISIANA  
STATEMENT OF ACTIVITIES  
FOR THE YEAR ENDED JUNE 30, 2012

	Direct Expenses	Indirect Expenses
<b>Function/Program Activities</b>		
<b>Governmental Activities:</b>		
<b>Health, Welfare and Social Services:</b>		
<b>Supportive Services:</b>		
Homemaker	\$ 1,879	\$ 3,302
Information and Assistance	686	994
Outreach	4,877	1,366
Transportation	16,873	7,331
Other Services	11,229	8,723
<b>Nutrition Services:</b>		
Congregate Meals	46,017	23,339
Home Delivered Meals	119,280	51,016
Utility Assistance	3,419	-
Disease Prevention and Health Promotion	2,660	-
National Family Caregiver Support	2,339	-
Senior Activities	4,916	-
Administration	8,730	-
	<b>\$ 222,905</b>	<b>\$ 96,071</b>
<b>Total Governmental Activities</b>	<b>\$ 222,905</b>	<b>\$ 96,071</b>

Charges for Services	Program Revenues		Net (Expense) Revenue and Changes in Net Assets Governmental Activities
	Operating Grants and Contributions	Capital Grants and Contributions	
\$ -	\$ 2,394	\$ -	\$ (2,787)
-	798	-	(882)
-	2,925	-	(3,318)
-	12,430	-	(11,774)
-	11,048	-	(8,904)
-	41,770	-	(27,586)
-	88,516	-	(81,780)
-	5,210	-	1,791
-	2,660	-	-
-	2,339	-	-
-	-	-	(4,916)
-	3,255	-	(5,475)
<u>\$ -</u>	<u>\$ 173,345</u>	<u>\$ -</u>	<u>\$ (145,631)</u>

General Revenues:

Grants and Contributions not Restricted to Specific Programs	65,600
Sales Taxes	50,000
Rental Income	3,900
Miscellaneous	-
Total General Revenues	<u>119,500</u>
Changes in Net Assets	(26,131)
Net Assets - Beginning	<u>(13,722)</u>
Net Assets - Ending	<u>\$ (39,853)</u>

The accompanying notes are an integral part of this financial statement.

**FUND FINANCIAL STATEMENTS**

TENSAS COUNCIL ON THE AGING, INC.  
ST. JOSEPH, LOUISIANA

BALANCE SHEET  
GOVERNMENTAL FUNDS

JUNE 30, 2012

	<u>General Fund</u>	<u>Title III B Supportive Services</u>	<u>Title C-1 Congregate Meals</u>	<u>Title C-2 Home Delivered Meals</u>
<b><u>ASSETS</u></b>				
Cash and Cash Equivalents	\$ 3,446	\$ -	\$ -	\$ -
Accounts Receivable	-	-	-	-
Prepaid Expenses	-	-	-	-
Due From Other Funds	27	416	3,464	5,387
<b><u>TOTAL ASSETS</u></b>	<b><u>\$ 3,473</u></b>	<b><u>\$ 416</u></b>	<b><u>\$ 3,464</u></b>	<b><u>\$ 5,387</u></b>
<b><u>LIABILITIES AND FUND BALANCE</u></b>				
<b><u>LIABILITIES</u></b>				
Accounts Payable	\$ 3,804	\$ 416	\$ 3,464	\$ 5,387
Bank Overdraft	5,082	-	-	-
Accrued Expenses	6,587	-	-	-
Notes Payable - Current Portion	28,295	-	-	-
Due To Other Funds	13,115	-	-	-
Total Current Liabilities	56,883	416	3,464	5,387
Notes Payable - Long Term Portion	-	-	-	-
Total Liabilities	56,883	416	3,464	5,387
<b><u>FUND BALANCE</u></b>				
Fund Balance				
Restricted For:				
Utility Assistance	-	-	-	-
Unassigned	(53,410)	-	-	-
Total Fund Balance	(53,410)	-	-	-
<b><u>TOTAL LIABILITIES AND FUND BALANCE</u></b>	<b><u>\$ 3,473</u></b>	<b><u>\$ 416</u></b>	<b><u>\$ 3,464</u></b>	<b><u>\$ 5,387</u></b>

TENSAS COUNCIL ON THE AGING, INC.  
ST. JOSEPH, LOUISIANA  
RECONCILIATION OF TOTAL GOVERNMENTAL  
FUND BALANCES TO NET ASSETS OF  
GOVERNMENTAL FUNDS  
JUNE 30, 2012

<u>Nonmajor Governmental Funds</u>	<u>Total Governmental Funds</u>		
		Total Governmental Fund Balances	\$ (51,789)
		<i>Amounts reported for governmental activities in the statement of net assets are different because:</i>	
\$ -	\$ 3,446		
-	-		
-	-		
<u>3,821</u>	<u>13,115</u>		
<u>\$ 3,821</u>	<u>\$ 16,561</u>		
		Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds.	22,747
		Compensated absences are not due and payable in the current period and therefore are not reported in the funds.	<u>(10,811)</u>
\$ 2,200	\$ 15,271		
-	5,082		
-	6,587		
-	28,295		
-	<u>13,115</u>		
<u>2,200</u>	<u>68,350</u>		
-	-		
<u>2,200</u>	<u>68,350</u>		
		Net Assets of Governmental Activities	<u>\$ (39,853)</u>
1,621	1,621		
-	<u>(53,410)</u>		
<u>1,621</u>	<u>(51,789)</u>		
<u>\$ 3,821</u>	<u>\$ 16,561</u>		

The accompanying notes are an integral part of this financial statement.

TENSAS COUNCIL ON THE AGING, INC.  
ST. JOSEPH, LOUISIANA

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES  
GOVERNMENTAL FUNDS  
FOR THE YEAR ENDED JUNE 30, 2012

	<u>General Fund</u>	<u>Title III B Supportive Services</u>	<u>Title C-1 Congregate Meals</u>	<u>Title C-2 Home Delivered Meals</u>
<b><u>REVENUES</u></b>				
Intergovernmental	\$ 66,146	\$ 29,595	\$ 38,026	\$ 85,742
BHT Grant	-	-	-	-
Public Support	2,709	-	3,744	2,774
Rental Income	3,900	-	-	-
Sales Tax Revenues	50,000	-	-	-
Miscellaneous	-	-	-	-
Total Revenues	<u>122,755</u>	<u>29,595</u>	<u>41,770</u>	<u>88,516</u>
<b><u>EXPENDITURES</u></b>				
Current:				
Salaries	3,941	30,289	9,519	59,222
Fringe	518	4,799	1,506	7,843
Travel	-	2,461	2,639	9,387
Operating Services	-	12,737	10,463	27,977
Operating Supplies	1,053	6,974	1,414	6,840
Other Costs	126	-	43,815	59,027
Interest Expense	2,584	-	-	-
Capital Outlay	-	-	-	-
Utility Assistance	-	-	-	-
Total Expenditures	<u>8,222</u>	<u>57,260</u>	<u>69,356</u>	<u>170,296</u>
<b><u>EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES</u></b>	114,533	(27,665)	(27,586)	(81,780)
<b><u>OTHER FINANCING SOURCES</u></b>				
<b><u>(USES)</u></b>				
Operating Transfers - In	-	27,665	27,586	81,780
Operating Transfers - Out	<u>(137,085)</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Other Financing Sources (Uses)	<u>(137,085)</u>	<u>27,665</u>	<u>27,586</u>	<u>81,780</u>
<b><u>EXCESS (DEFICIENCY) OF REVENUES AND OTHER FINANCING SOURCES OVER EXPENDITURES AND OTHER FINANCING USES</u></b>	(22,552)	-	-	-
<b><u>FUND BALANCE AT BEGINNING OF YEAR</u></b>	<u>(30,858)</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b><u>FUND BALANCE AT END OF YEAR</u></b>	<u>\$ (53,410)</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

TENSAS COUNCIL ON THE AGING, INC.  
ST. JOSEPH, LOUISIANA  
RECONCILIATION OF THE STATEMENT OF  
REVENUES, EXPENDITURES AND CHANGES IN  
FUND BALANCES OF GOVERNMENTAL FUNDS  
TO THE STATEMENT OF ACTIVITIES  
FOR THE YEAR ENDED JUNE 30, 2012

<u>Nonmajor Governmental Funds</u>	<u>Total Governmental Funds</u>		
		Net Change in Fund Balances - Total Governmental Funds	\$ (20,761)
\$ 4,999	\$ 224,508	<i>Amounts reported for governmental activities in the statement of activities are different because:</i>	
-	-		
5,210	14,437		
-	3,900		
-	50,000		
-	-		
<u>10,209</u>	<u>292,845</u>	Governmental funds report capital outlays as expenditures while governmental activities report depreciation expense to allocate those expenditures over the life of the assets:	
		Capital asset purchases capitalized	-
2,042	105,013	Depreciation expense	<u>(4,816)</u>
297	14,963		<u>(4,816)</u>
-	14,487		
700	51,877	Some expenses reported in the statement of activities do not require the use of current financial resources and therefore are not reported as expenditures in governmental funds	
1,314	17,595		
700	103,668		
-	2,584		<u>(554)</u>
-	-		
<u>3,419</u>	<u>3,419</u>	Change in Net Assets in Governmental Activities	<u>\$ (26,131)</u>
<u>8,472</u>	<u>313,606</u>		
1,737	(20,761)		
54	137,085		
-	(137,085)		
<u>54</u>	<u>-</u>		
1,791	(20,761)		
(170)	(31,028)		
<u>\$ 1,621</u>	<u>\$ (51,789)</u>		

The accompanying notes are an integral part of this financial statement.

TENSAS COUNCIL ON THE AGING, INC.  
ST. JOSEPH, LOUISIANA  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED JUNE 30, 2012

Note 1- Summary of Significant Accounting Policies

The financial statements of Tensas Council on the Aging, Inc. have been prepared in accordance with generally accepted accounting principles (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. These statements have also incorporated any applicable requirements set forth by *Audits of State and Local Governments*, the industry audit guide issued by the American Institute of Certified Public Accountants; Subsection VI-Annual Financial Reporting, accounting manual for Governor's Office of Elderly Affairs contractors, and the *Louisiana Governmental Audit Guide*. The more significant to the Council's accounting policies are described below.

A. Reporting Entity

In 1964, the State of Louisiana passed Act 456 that authorized the charter of voluntary councils on aging for the welfare of the aging people in their representative parishes. Charters are issued by the Louisiana Secretary of State upon approval by the Governor's Office of Elderly Affairs. The Tensas Council on the Aging, Inc. is a non-profit, quasi-public, corporation which must comply with the policies and regulations established by the Governor's Office of Elderly Affairs, the state agency which provides the Council with most of its revenues. The Council also receives revenues from other federal, state, and local government agencies that may impose certain restrictions upon how the Council can use the money that they have provided.

The primary function of Tensas Council on the Aging, Inc. is to improve the quality of life for the parish's elderly and to provide services to the elderly as well as coordinate and monitor the services of other local agencies serving the aging people of the parish. Such services include providing meals, nutritional education, information and referral services, legal assistance, homemaker services, operating senior centers, and transportation. A Board of Directors, consisting of 15 voluntary members who serve three-year terms governs the Council.

The Council is not a component unit of another primary government nor does it have any component units that are related to it. Therefore, the Council has presented its financial statements as a separate special purpose government.

B. Financial Reporting

The Council follows the provisions of the Governmental Accounting Standards Board Statement, Nos. 34, *Basic Financial Statements – and Management's Discussion and Analysis – for State and Local Governments* (Statement 34), 37, *Basic Financial Statements – and Management's Discussion and Analysis – for State and Local Governments: Omnibus* (Statement 37), and 38, *Certain Financial Statement Note Disclosures* (Statement 38), which establish the financial reporting standards for all state and local governmental entities.

TENSAS COUNCIL ON THE AGING, INC.  
ST. JOSEPH, LOUISIANA  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED JUNE 30, 2012

Note 1- Summary of Significant Accounting Policies (continued)

B. Financial Reporting (continued)

The accompanying government-wide financial statements have been prepared using the economic resources measurement focus and the accrual basis of accounting and reflect transactions of behalf of the Council. The Council accounts for its funds as governmental funds.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collected within the current period or soon enough thereafter to pay liabilities of the current period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures are recorded only when payment is due.

Office of Elderly Affairs funds are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specific purposes. Most of the Council's special revenue funds are provided by GOEA. The Title III funds are provided by the United States Department of Health and Human Services Administration on Aging through the Governor's Office of Elderly Affairs which in turn "passes through" the funds to the Council.

The Council reports the following major governmental funds:

General Fund

The General Fund is the general operating fund of the Council. It is used to account for all financial resources except those required to be accounted for in another fund. These discretionary funds are accounted for and reported according to the source (federal, state, or local) from which they are derived. The following types of programs comprise the Council's General Fund:

Local Funds

Local funds are received from various local sources; such funds not being restricted to any special use.

PCOA (ACT 735) Funds

PCOA (Act 735) funds are appropriated for the Governor's Office of Elderly Affairs by the Louisiana Legislature for remittance to the Council on Aging. The Council may use these "Act 735" funds at its discretion provided the program is benefiting people who are at least 60.

TENSAS COUNCIL ON THE AGING, INC.  
ST. JOSEPH, LOUISIANA  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED JUNE 30, 2012

Note 1- Summary of Significant Accounting Policies (continued)

B. Financial Reporting (continued)

Senior Center Fund

This program provides community service centers at which older persons receive supportive services and participate in activities which foster their independence, enhance their dignity and encourage their involvement in and with the community.

Audit Funds

These funds are used to offset the cost of the annual audit. The amount received for the years ended June 30, 2012 and 2011 was \$546.

Supplemental Senior Center Fund

The Louisiana Legislature appropriated additional money for various Councils on Aging through the state to be used to supplement the primary state grant for senior centers. Tensas Council on the Aging, Inc. was one of the parish councils to receive a supplemental grant.

Title III-B Supportive Services Fund

This program provides access services, in-home services, community services, legal assistance and transportation for the elderly.

Title III C-1 Congregate Meals Fund

These funds are used to provide nutritional congregate meals to the elderly in strategically located centers.

Title III C-2 Home Delivered Meals Fund

These funds are used to provide nutritional meals to home-bound older persons.

Nutritional Services Incentive Program (NSIP)

The NSIP program (formerly USDA) is used to account for the administration of Food Distribution Program funds provided by the United States Department of Agriculture through the Louisiana Governor's Office of Elderly Affairs. This program reimburses the service provider on a per unit basis for each congregate and home-delivered meal served to an eligible participant so that the United States food and commodities may be purchased to supplement these programs. NSIP funds are included in the revenue for Title III C-1 Congregate Meals and Title III C-2 Home-Delivered Meals at \$11,608 each.

TENSAS COUNCIL ON THE AGING, INC.  
ST. JOSEPH, LOUISIANA  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED JUNE 30, 2012

Note 1- Summary of Significant Accounting Policies (continued)

B. Financial Reporting (continued)

The remaining nonmajor funds are as follows:

Title III-D Disease Prevention and Health Promotion Services

This program provides funds to develop or strengthen preventive health service and health promotion systems through designated agencies.

Title III-E National Family Caregiver Support

To assist in providing multifaceted systems of support services for family caregivers and grandparents or older individuals who are relative caregivers.

Utility Assistance Fund

The Utility Assistance fund is used to account for the administration of programs that are sponsored by local utility companies. The companies collect contributions from service customers and remit the funds to the parish Councils on Aging to provide assistance to the elderly for the payment of their utility bills.

C. Compensated Absences

Employees of Tensas Council on the Aging, Inc. earn from 12 to 21 days of annual leave each year with 30 days allowed to be carried over to next year, depending on their length of service and the employee's working status (full-time or part-time). Provided that funds are available, employees are compensated upon termination of employment for current-year accrued annual leave up to 30 days. Employees earn up to 12 days of sick leave each year, and can accumulate up to 60 days, depending upon whether the employee is on a part-time or full-time status. Employees are not paid for accrued sick leave at termination and no accrual has been made.

D. Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

TENSAS COUNCIL ON THE AGING, INC.  
ST. JOSEPH, LOUISIANA  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED JUNE 30, 2012

Note 1- Summary of Significant Accounting Policies (continued)

E. Funding Policies and Sources of Funds

The Council receives its monies through various methods of funding. NSIP program funds are provided through the Louisiana Governor's Office of Elderly Affairs to help offset raw food cost in Title III C-1 and C-2 programs. This program is funded under the units of service provided method. The Senior Center program and State Allocation (PCOA) and Supplemental Senior Center funds are received as a monthly allocation of the total budget (grant) in advance of the actual expenditure. The Title III-B, C-1, C-2, D and E programs are funded based on actual operating cost incurred. The Council encourages and receives contributions from clients to help offset the costs of the Title III-B, C-1, and C-2 programs. Utility assistance funds are also provided by the Louisiana Association of Council on Aging to the Council under the Helping Hands and Heating Help Energy programs. All of the above mentioned funds, including any other miscellaneous income, are recorded as revenue when the cash is received because the Council cannot predict the timing and amount of receipt.

F. Fund Equity

GASB Statement No. 54 establishes standards for five fund balance classifications that comprise a hierarchy based primarily on the extent to which a government is bound to observe constraints imposed upon the use of resources reported in government funds. The nonspendable fund balance classification includes amounts that cannot be spent because they are either (a) not in spendable form – prepaid items or inventories; or (b) legally or contractually required to be maintained intact.

The spendable portion of the fund balance comprises the remaining four classifications: restricted, committed, assigned and unassigned.

**Restricted Fund Balance** – This classification reflects the constraints imposed on resources either (a) externally by creditors, grantors, contributors, or laws or regulations of other governments; or (b) imposed by law through constitutional provisions or enabling legislation.

**Committed Fund Balance** – These amounts can only be used for specific purposes pursuant to constraints imposed by formal resolutions or ordinances of the Council's board of directors – the Council's highest level of decision making authority. Those committed amounts cannot be used for any other purpose unless the board of directors remove the specified use by taking the same type of action imposing the commitment. This classification also includes contractual obligations to the extent that existing resources in the fund have been specifically committed for use in satisfying those contractual requirements.

**Assigned Fund Balance** – This classification reflects the amounts constrained by the council's "intent" to be used for specific purposes, but are neither restricted nor committed. The Council's board of directors and management have the authority to assign amounts to be used for specific purposes. Assigned fund balances include all remaining amounts (except negative balances) that are reported in governmental funds, other than the general fund, that are not classified as nonspendable and are neither restricted nor committed.

TENSAS COUNCIL ON THE AGING, INC.  
ST. JOSEPH, LOUISIANA  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED JUNE 30, 2012

Note 1 - Summary of Significant Accounting Policies (continued)

F. Fund Equity (continued)

The provisions of GASB Statement No. 54 were adopted in the previous year.

Note 2 - Cash and Certificates of Deposit

*Custodial Credit Risk - Deposits*

The custodial credit risk is the risk that in the event of a bank failure, the Council's deposits may not be returned to it. The Council's policy to ensure there is no exposure to this risk is to require each financial institution to pledge its own securities to cover any amount in excess of Federal Depository Insurance Coverage. Louisiana Revised Statute 39:1229 imposes a statutory requirement on the custodial bank to advertise and sell the pledged securities within 10 days of being notified by the Council that the fiscal agent bank has failed to pay deposited funds upon demand. Accordingly, the Council had no custodial risk related to its deposits at June 30, 2012.

At June 30, 2012, the Council has cash and cash equivalents (book balances net of overdrafts) in the amount of \$1,636 negative cash balance, which is caused by outstanding checks and deposits.

These deposits are stated at cost, which approximates market. Under state law, these deposits (or the resulting bank balances) must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent.

These securities are held in the name of the pledging fiscal agent bank in a holding or custodial bank that is mutually acceptable by both parties. Cash and cash equivalents (bank balances) at June 30, 2012, are secured as follows:

Bank Balances	\$ <u>12,235</u>
Federal Deposits Insurance	\$ 12,235
Pledged Securities (Uncollateralized)	<u>          -</u>
<u>TOTAL</u>	<u>\$ 12,235</u>

Note 3 - Receivables

The Council on Aging had no accounts receivable at June 30, 2012.

**TENSAS COUNCIL ON THE AGING, INC.**  
**ST. JOSEPH, LOUISIANA**  
**NOTES TO FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2012**

**Note 4 - Fixed Assets**

Fixed asset activity for the year ended June 30, 2012 is as follows:

	<u>Balance</u> <u>July 1, 2011</u>	<u>Additions</u>	<u>Deletions</u>	<u>Balance</u> <u>June 30, 2012</u>
<b>Depreciable Assets:</b>				
Building	\$ 20,000	\$ -	\$ -	\$ 20,000
Building Improvements	9,300	-	-	9,300
Vehicles	49,392	-	-	49,392
Furniture & Fixtures	<u>9,349</u>	<u>-</u>	<u>-</u>	<u>9,349</u>
Totals at Historical Cost	88,041	-	-	88,041
<b>Less Accumulated Depreciation</b>				
For:				
Building	( 4,542)	( 498)	-	( 5,040)
Building Improvements	( 1,046)	( 467)	-	( 1,513)
Vehicles	( 46,679)	( 2,713)	-	( 49,392)
Furniture & Fixtures	<u>( 8,211)</u>	<u>( 1,138)</u>	<u>-</u>	<u>( 9,349)</u>
Total Accumulated Depreciation	<u>( 60,478)</u>	<u>( 4,816)</u>	<u>-</u>	<u>( 65,294)</u>
Fixed Assets, Net	<u>\$ 27,563</u>	<u>\$( 4,816)</u>	<u>\$ -</u>	<u>\$ 22,747</u>

Depreciation was charged to Administration activities of the Council for \$4,816.

**Note 5- Long-Term Debt**

	<u>Beginning</u> <u>Balance</u>	<u>Additions</u>	<u>Reductions</u>	<u>Ending</u> <u>Balance</u>	<u>Amounts Due</u> <u>Within</u> <u>One Year</u>
<b>Governmental Activities:</b>					
<b>Notes Payable:</b>					
Building	29,155	\$ 8,000	\$ 14,960	\$ 22,195	22,195
North Delta	<u>6,100</u>	<u>-</u>	<u>-</u>	<u>6,100</u>	<u>6,100</u>
Total Notes Payable	35,255	8,000	14,960	28,295	28,295
<b>Other Liabilities:</b>					
Accrued Vacation	<u>10,257</u>	<u>554</u>	<u>-</u>	<u>10,811</u>	<u>10,811</u>
Total Long-Term Debt	<u>\$ 45,512</u>	<u>\$ 8,554</u>	<u>\$ 14,960</u>	<u>\$ 39,106</u>	<u>\$39,106</u>

TENSAS COUNCIL ON THE AGING, INC.  
ST. JOSEPH, LOUISIANA  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED JUNE 30, 2012

**Note 5- Long-Term Debt (continued)**

The loan from North Delta Regional Planning and Development was for operating expenses. It is to be paid back in two semi-annual payments with no interest due. Beginning in the year ended June 30, 2001, North Delta withheld some of the Council's expenditure reimbursement to pay down the amount owed.

Two loans from Tensas State Bank were made during the year for various amounts at various times during the year. The first one was for \$3,000 and was subsequently paid. The second loan was for \$5,000 was also used for general operating expenses. That loan is paying interest at 7.5%. Both of these loans are due at various times in lump sum payments. One loan was carried over from year end June 30, 2011. Payments are \$292 a month and scheduled to be paid off in year ending June 30, 2014.

Principal and interest requirements to retire the Council's notes payable obligations are as follows:

<b>Year Ended</b>			
<b><u>June 30,</u></b>		<b><u>Principal</u></b>	<b><u>Interest</u></b>
<b>2013</b>		<b>\$ 28,295</b>	<b>\$ 632</b>

Interest charged to expenditures for the year ended June 30, 2012 was \$2,584.

Payment of compensated absences is dependent upon many factors; therefore, the timing of future payments is not readily determinable.

**Note 6 - In-Kind Contributions**

The Council received various in-kind contributions during the year. These in-kind contributions have not been recorded in the financial statements as revenues, nor has the expenditure related to the use of the in-kind been recorded. The primary in-kind contributions consisted of free rent and utilities for the senior center and meal sites, and wages and fringe benefits for volunteer workers.

**Note 7 - Board of Directors' Compensation**

The Board of Directors is a voluntary board; therefore, no compensation has been paid to any member. However, board members are reimbursed for out-of-town travel expenses incurred in accordance with the Council's regular personnel policy.

**Note 8 - Income Tax Status**

The Council, a non-profit corporation is exempt from federal income taxation under Section 501 (c) (3) of the Internal Revenue Code.

TENSAS COUNCIL ON THE AGING, INC.  
ST. JOSEPH, LOUISIANA  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED JUNE 30, 2012

**Note 9 - Litigation and Claims**

There was no litigation pending against the Council at June 30, 2012, nor is the Council aware of any unasserted claims.

**Note 10 - Federal Award Programs**

The Council receives revenues from various federal and state grant programs that are subject to final review and approval as to the allowability of expenditures by the respective grantor agencies. These programs are audited in accordance with the *Single Audit Act Amendment of 1996* and OMB Circular A-133, *Audits of States, Local Governments and Non-Profit Institutions*. Any settlements or expenses arising out of a final review are recognized in the period agreed upon by the agency and the Council. Also, it is management's opinion that any audits by the grantor agencies would not produce disallowed program costs and liabilities to such an extent that they would materially affect the Council's financial position.

**Note 11-Economic Dependency**

The Council receives the majority of its revenue from funds provided through grants administered by the Louisiana Governor's Office of Elderly Affairs. The grant amounts are appropriated each year by the federal and state governments. If significant budget cuts are made at the federal and/or state level, the amount of the funds the Council receives could be reduced significantly and have an adverse impact on its operations. Management is not aware of any actions that will adversely affect the amount of funds the Council will receive in the next fiscal year.

**Note 12-Interfund Transfers**

Operating transfers in and out are listed by fund for 2012:

<u>Funds Transferred In</u>	<u>Funds Transferred Out</u>				<u>Total In</u>
	<u>Supplemental Senior Center</u>	<u>Senior Center</u>	<u>General Fund</u>	<u>PCOA</u>	
Title IIIB - Supportive Services	\$ 3,100	\$ 20,084	\$ 4,481	\$ -	\$ 27,665
Title III C-1	-	-	8,836	18,750	27,586
Title III C-2	-	-	63,030	18,750	81,780
Title III D	-	-	54	-	54
<b>Total Out</b>	<b>\$ 3,100</b>	<b>\$ 20,084</b>	<b>\$ 76,401</b>	<b>\$ 37,500</b>	<b>\$ 137,085</b>

TENSAS COUNCIL ON THE AGING, INC.  
ST. JOSEPH, LOUISIANA  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED JUNE 30, 2012

**Note 13-Risk Management**

The Council is exposed to various risks of loss related to torts; thefts of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The council has purchased commercial insurance to cover or reduce the risk of loss that might arise should one of these incidents occur. No settlements were made during the year that exceeded the Council's insurance coverage.

**Note 14-Sales Tax Revenue**

During the year ended June 30, 2003, the citizens of Tensas Parish voted a ½ cent sales tax for the Tensas Council on the Aging. The revenues collected for 2012 were \$50,000.

**Note 15-Fund Deficit**

At June 30, 2012, the General Fund had a fund deficit of \$53,410. The Council receives a minimum of \$50,000 per year up to ten years through an Economic Development Tax Fund through the Tensas Parish Police Jury to help offset deficiencies.

**Note 16-Subsequent Events**

Subsequent events have been evaluated through September 30, 2012, which is the day the financial statements were available to be issued, and it has been determined that no significant events have occurred for disclosure.

**REQUIRED SUPPLEMENTAL INFORMATION (PART B)**  
**BUDGETARY COMPARISON SCHEDULES**

**TENSAS COUNCIL ON THE AGING, INC.**  
**ST. JOSEPH, LOUISIANA**  
**BUDGETARY COMPARISON SCHEDULE - GENERAL FUND**  
**FOR THE YEAR ENDED JUNE 30, 2012**

	<u>Budgeted Amounts</u>		<u>Actual Amounts</u>	<u>Variance With Final Budget Over (Under)</u>
	<u>Original</u>	<u>Final</u>		
<b><u>Revenues</u></b>				
Intergovernmental	\$ 40,600	\$ 40,600	\$ 66,146	\$ 25,546
Public Support	-	-	2,709	2,709
Rental Income	-	-	3,900	3,900
Sales Tax Revenue	50,000	50,000	50,000	-
Miscellaneous Revenue	-	-	-	-
<b>Total Revenues</b>	<b>90,600</b>	<b>90,600</b>	<b>122,755</b>	<b>32,155</b>
<b><u>Expenditures</u></b>				
Salaries	5,127	5,127	3,941	1,186
Fringe	740	661	518	143
Travel	-	-	-	-
Operating Supplies	200	200	1,053	(853)
Other Costs	546	546	126	420
Capital Outlay	-	-	-	-
Interest Expense	-	-	2,584	(2,584)
<b>Total Expenditures</b>	<b>6,613</b>	<b>6,534</b>	<b>8,222</b>	<b>(1,688)</b>
<b><u>Excess (Deficiency) of Revenues Over Expenditures</u></b>	<b>83,987</b>	<b>84,066</b>	<b>114,533</b>	<b>30,467</b>
<b><u>Other Financing Sources (Uses)</u></b>				
Transfers In	-	-	-	-
Transfers Out	(40,600)	(40,600)	(137,085)	(96,485)
<b>Total Other Financing Uses</b>	<b>(40,600)</b>	<b>(40,600)</b>	<b>(137,085)</b>	<b>(96,485)</b>
<b><u>Net Change in Fund Balance</u></b>	<b>43,387</b>	<b>43,466</b>	<b>(22,552)</b>	<b>(66,018)</b>
<b><u>Fund Balance at Beginning of Year (Restated)</u></b>	<b>(30,858)</b>	<b>(30,858)</b>	<b>(30,858)</b>	<b>-</b>
<b><u>FUND BALANCE AT END OF YEAR</u></b>	<b>\$ 12,529</b>	<b>\$ 12,608</b>	<b>\$ (53,410)</b>	<b>\$ (66,018)</b>

The accompanying notes are an integral part of this financial statement.

TENSAS COUNCIL ON THE AGING, INC.  
ST. JOSEPH, LOUISIANA  
BUDGETARY COMPARISON SCHEDULE  
TITLE III B - SUPPORTIVE SERVICES  
FOR THE YEAR ENDED JUNE 30, 2012

	<u>Budgeted Amounts</u>		<u>Actual Amounts</u>	<u>Variance With Final Budget Over (Under)</u>
	<u>Original</u>	<u>Final</u>		
<b><u>Revenues</u></b>				
Intergovernmental	\$ 29,595	\$ 29,595	\$ 29,595	\$ -
Public Support	89	233	-	(233)
<b>Total Revenues</b>	<b>29,684</b>	<b>29,828</b>	<b>29,595</b>	<b>(233)</b>
<b><u>Expenditures</u></b>				
Salaries	35,446	38,716	30,289	8,427
Fringe	5,113	4,992	4,799	193
Travel	1,285	2,349	2,461	(112)
Operating Services	10,490	11,780	12,737	(957)
Operating Supplies	1,444	2,435	6,974	(4,539)
Other Costs	-	-	-	-
Capital Outlay	-	-	-	-
<b>Total Expenditures</b>	<b>53,778</b>	<b>60,272</b>	<b>57,260</b>	<b>3,012</b>
<b><u>Excess (Deficiency) of Revenues Over Expenditures</u></b>				
	(24,094)	(30,444)	(27,665)	2,779
<b><u>Other Financing Sources (Uses)</u></b>				
Transfers In	24,094	30,444	27,665	(2,779)
<b><u>Net Change in Fund Balance</u></b>				
	-	-	-	-
<b><u>Fund Balance at Beginning of Year</u></b>				
	-	-	-	-
<b><u>FUND BALANCE AT END OF YEAR</u></b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

The accompanying notes are an integral part of this financial statement.

TENSAS COUNCIL ON THE AGING, INC.  
ST. JOSEPH, LOUISIANA  
BUDGETARY COMPARISON SCHEDULE  
TITLE CI - CONGREGATE MEALS  
FOR THE YEAR ENDED JUNE 30, 2012

	<u>Budgeted Amounts</u>		<u>Actual Amounts</u>	<u>Variance With Final Budget Over (Under)</u>
	<u>Original</u>	<u>Final</u>		
<u>Revenues</u>				
Intergovernmental	\$ 26,418	\$ 26,418	\$ 38,026	\$ 11,608
Public Support	5,083	4,000	3,744	(256)
Total Revenues	<u>31,501</u>	<u>30,418</u>	<u>41,770</u>	<u>11,352</u>
<u>Expenditures</u>				
Salaries	13,319	13,847	9,519	4,328
Fringe	1,921	1,785	1,506	279
Travel	640	1,454	2,639	(1,185)
Operating Services	11,335	11,571	10,463	1,108
Operating Supplies	691	1,850	1,414	436
Other Costs	43,056	43,056	43,815	(759)
Capital Outlay	-	-	-	-
Total Expenditures	<u>70,962</u>	<u>73,563</u>	<u>69,356</u>	<u>4,207</u>
<u>Excess (Deficiency) of Revenues Over Expenditures</u>				
	(39,461)	(43,145)	(27,586)	15,559
<u>Other Financing Sources (Uses)</u>				
Transfers In	<u>39,461</u>	<u>43,145</u>	<u>27,586</u>	<u>(15,559)</u>
<u>Net Change in Fund Balance</u>				
	-	-	-	-
<u>Fund Balance at Beginning of Year</u>				
	-	-	-	-
<u>FUND BALANCE AT END OF YEAR</u>				
	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

The accompanying notes are an integral part of this financial statement.

TENSAS COUNCIL ON THE AGING, INC.  
ST. JOSEPH, LOUISIANA  
BUDGETARY COMPARISON SCHEDULE  
TITLE C2 - HOME DELIVERED MEALS  
FOR THE YEAR ENDED JUNE 30, 2012

	<u>Budgeted Amounts</u>		<u>Actual Amounts</u>	<u>Variance With Final Budget Over (Under)</u>
	<u>Original</u>	<u>Final</u>		
<u>Revenues</u>				
Intergovernmental	\$ 96,134	\$ 96,134	\$ 85,742	\$ (10,392)
Public Support	5,048	4,500	2,774	(1,726)
Total Revenues	<u>101,182</u>	<u>100,634</u>	<u>88,516</u>	<u>(12,118)</u>
<u>Expenditures</u>				
Salaries	47,757	40,481	59,222	(18,741)
Fringe	6,888	5,220	7,843	(2,623)
Travel	5,875	6,355	9,387	(3,032)
Operating Services	27,949	26,328	27,977	(1,649)
Operating Supplies	4,065	6,215	6,840	(625)
Other Costs	59,904	59,904	59,027	877
Capital Outlay	-	-	-	-
Total Expenditures	<u>152,438</u>	<u>144,503</u>	<u>170,296</u>	<u>(25,793)</u>
<u>Excess (Deficiency) of Revenues Over Expenditures</u>				
	(51,256)	(43,869)	(81,780)	(37,911)
<u>Other Financing Sources (Uses)</u>				
Transfers In	<u>51,256</u>	<u>43,869</u>	<u>81,780</u>	<u>37,911</u>
<u>Net Change in Fund Balance</u>				
	-	-	-	-
<u>Fund Balance at Beginning of Year</u>				
	-	-	-	-
<u>FUND BALANCE AT END OF YEAR</u>				
	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

The accompanying notes are an integral part of this financial statement.

TENSAS COUNCIL ON AGING, INC.  
ST. JOSEPH, LOUISIANA  
NOTES TO BUDGETARY COMPARISON SCHEDULES  
FOR THE YEAR ENDED JUNE 30, 2012

The Council follows these procedures in establishing the budgetary data reflected in these financial statements:

The Governor's Office of Elderly Affairs (GOEA) notifies the Council each year as to the funding levels for each program's grant award.

The Executive Director prepares a proposed budget based on the funding levels provided by GOEA and then submits the budget to the Board of Directors for approval.

The Board of Directors reviews and adopts the budget before June 30<sup>th</sup> of the current year for the next year.

The adopted budget is forwarded to the Governor's Office of Elderly Affairs for final approval.

All budgetary appropriations lapse at the end of each fiscal year (June 30).

The budget is prepared on a modified accrual basis, consistent with the basis of accounting, for comparability of budgeted and actual revenues and expenditures.

Actual amounts are compared to budgeted amounts periodically during the fiscal year as a management control device.

The Council may transfer funds between line items as often as required, but must obtain prior approval for the Governor's Office of Elderly Affairs for funds received under grants from this state agency.

Expenditures cannot legally exceed appropriations on an individual level.

Amounts were not budgeted for revenues and expenses for the utility assistance fund because they were not legally required and the amount of revenues to be received under this program could not be determined.

**SUPPLEMENTAL INFORMATION SCHEDULES REQUIRED BY**  
**GOEA**

TENSAS COUNCIL ON THE AGING, INC.  
ST. JOSEPH, LOUISIANA

GENERAL FUNDS  
COMBINING BALANCE SHEETS  
JUNE 30, 2012

	<u>Programs of the General Fund</u>					<u>Total General Fund</u>
	<u>Local</u>	<u>PCOA (Act 735)</u>	<u>Audit Funds</u>	<u>Senior Center</u>	<u>Supplemental Senior Center</u>	
<u>ASSETS</u>						
Cash & Cash Equivalents	\$ 3,446	\$ -	\$ -	\$ -	\$ -	\$ 3,446
Accounts Receivable	-	-	-	-	-	-
Prepaid Expenses	-	-	-	-	-	-
Due From Other Funds	-	-	-	27	-	27
<b>TOTAL ASSETS</b>	<b>\$ 3,446</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 27</b>	<b>\$ -</b>	<b>\$ 3,473</b>
<u>LIABILITIES AND FUND BALANCE</u>						
<u>LIABILITIES</u>						
Accounts Payable	\$ 3,777	\$ -	\$ -	\$ 27	\$ -	\$ 3,804
Bank Overdraft	5,082	-	-	-	-	5,082
Accrued Expenses	6,587	-	-	-	-	6,587
Notes Payable - Current Portion	28,295	-	-	-	-	28,295
Due To Other Funds	13,115	-	-	-	-	13,115
<b>Total Current Liabilities</b>	<b>56,856</b>	<b>-</b>	<b>-</b>	<b>27</b>	<b>-</b>	<b>56,883</b>
Notes Payable - Long Term Portion	-	-	-	-	-	-
<b>Total Liabilities</b>	<b>56,856</b>	<b>-</b>	<b>-</b>	<b>27</b>	<b>-</b>	<b>56,883</b>
<u>FUND BALANCE</u>						
Unassigned	(53,410)	-	-	-	-	(53,410)
<b>TOTAL LIABILITIES AND FUND BALANCE</b>	<b>\$ 3,446</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 27</b>	<b>\$ -</b>	<b>\$ 3,473</b>

TENSAS COUNCIL ON THE AGING, INC.  
ST. JOSEPH, LOUISIANA

GENERAL FUNDS  
COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND  
CHANGES IN FUND BALANCES

FOR THE YEAR ENDED JUNE 30, 2012

	<u>Programs of the General Fund</u>					<u>Total General Fund</u>
	<u>Local</u>	<u>PCOA (Act 735)</u>	<u>Audit Funds</u>	<u>Senior Center</u>	<u>Supplemental Senior Center</u>	
<b><u>Revenues</u></b>						
Intergovernmental	\$ -	\$ 37,500	\$ 546	\$ 25,000	\$ 3,100	\$ 66,146
Public Support	2,709	-	-	-	-	2,709
Rental Income	3,900	-	-	-	-	3,900
Sales Tax Revenues	50,000	-	-	-	-	50,000
Miscellaneous	-	-	-	-	-	-
<b>Total Revenues</b>	<b>56,609</b>	<b>37,500</b>	<b>546</b>	<b>25,000</b>	<b>3,100</b>	<b>122,755</b>
<b><u>Expenditures</u></b>						
Salaries	-	-	-	3,941	-	3,941
Fringe	-	-	-	518	-	518
Travel	-	-	-	-	-	-
Operating Supplies	50	-	546	457	-	1,053
Other Costs	126	-	-	-	-	126
Capital Outlay	-	-	-	-	-	-
Interest Expense	2,584	-	-	-	-	2,584
<b>Total Expenditures</b>	<b>2,760</b>	<b>-</b>	<b>546</b>	<b>4,916</b>	<b>-</b>	<b>8,222</b>
<b><u>Excess of Revenues Over Expenditures</u></b>	<b>53,849</b>	<b>37,500</b>	<b>-</b>	<b>20,084</b>	<b>3,100</b>	<b>114,533</b>
<b><u>Other Financing Sources (Uses)</u></b>						
Operating Transfers In	-	-	-	-	-	-
Operating Transfers Out	(76,401)	(37,500)	-	(20,084)	(3,100)	(137,085)
<b>Total Other Financing Uses</b>	<b>(76,401)</b>	<b>(37,500)</b>	<b>-</b>	<b>(20,084)</b>	<b>(3,100)</b>	<b>(137,085)</b>
<b><u>Excess of Revenues and Other Financing Sources Over Expenditures and Other Financing Uses</u></b>	<b>(22,552)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(22,552)</b>
<b><u>Fund Balance at Beginning of Year (Restated)</u></b>	<b>(30,858)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(30,858)</b>
<b><u>FUND BALANCE AT END OF YEAR</u></b>	<b>\$ (53,410)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (53,410)</b>

TENSAS COUNCIL ON THE AGING, INC.  
ST. JOSEPH, LOUISIANA

NONMAJOR SPECIAL REVENUE FUNDS  
COMBINING BALANCE SHEET  
JUNE 30, 2012

	Title III D Disease Prevention	Title III E Caregiver	Utilities Assistance	Total Nonmajor Special Revenue Funds
<b><u>ASSETS</u></b>				
Cash & Cash Equivalents	\$ -	\$ -	\$ -	\$ -
Receivables	-	-	-	-
Due From Other Funds	2,200	-	1,621	3,821
<b><u>TOTAL ASSETS</u></b>	<b><u>\$ 2,200</u></b>	<b><u>\$ -</u></b>	<b><u>\$ 1,621</u></b>	<b><u>\$ 3,821</u></b>
 <b><u>LIABILITIES AND FUND BALANCES</u></b>				
<b><u>LIABILITIES</u></b>				
Accounts Payable	\$ 2,200	\$ -	\$ -	\$ 2,200
Due To Other Funds	-	-	-	-
Total Liabilities	2,200	-	-	2,200
 Fund Balances:				
Restricted for:				
Utility Assistance	-	-	1,621	1,621
Total Fund Balances	-	-	1,621	1,621
<b><u>TOTAL LIABILITIES AND FUND BALANCES</u></b>	<b><u>\$ 2,200</u></b>	<b><u>\$ -</u></b>	<b><u>\$ 1,621</u></b>	<b><u>\$ 3,821</u></b>

TENSAS COUNCIL ON THE AGING, INC.  
ST. JOSEPH, LOUISIANA

NONMAJOR SPECIAL REVENUE FUNDS  
COMBINING SCHEDULE OF REVENUES, EXPENDITURES  
AND CHANGES IN FUND BALANCES

FOR THE YEAR ENDED JUNE 30, 2012

	Title III D Disease Prevention	Title III E Caregiver	Utilities Assistance	Total Nonmajor Special Revenue Funds
<b><u>REVENUES</u></b>				
Intergovernmental:				
North Delta Regional Planning and Development District	\$ 2,660	\$ 2,339	\$ -	\$ 4,999
State Contract	-	-	-	-
Public Support:				
LA Association of Councils on Aging	-	-	5,210	5,210
Client Contributions	-	-	-	-
Total Public Support	-	-	5,210	5,210
<b>Total Revenues</b>	<b>2,660</b>	<b>2,339</b>	<b>5,210</b>	<b>10,209</b>
<b><u>EXPENDITURES</u></b>				
Current:				
Salaries	-	2,042	-	2,042
Fringe	-	297	-	297
Travel	-	-	-	-
Operating Services	700	-	-	700
Operating Supplies	1,314	-	-	1,314
Other Costs	700	-	-	700
Capital Outlay	-	-	-	-
Total Current Expenditures	2,714	2,339	-	5,053
Capital Outlay	-	-	-	-
Utility Assistance	-	-	3,419	3,419
Total Expenditures	2,714	2,339	3,419	8,472
<b><u>EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES</u></b>	<b>(54)</b>	<b>-</b>	<b>1,791</b>	<b>1,737</b>
<b><u>OTHER FINANCING SOURCES (USES)</u></b>				
Operating Transfers - In	54	-	-	54
Operating Transfers - Out	-	-	-	-
Total Other Financing Sources (Uses)	54	-	-	54
<b><u>EXCESS OF REVENUES AND OTHER FINANCING SOURCES OVER EXPENDITURES AND OTHER FINANCING USES</u></b>	<b>-</b>	<b>-</b>	<b>1,791</b>	<b>1,791</b>
<b><u>FUND BALANCES AT BEGINNING OF YEAR</u></b>	<b>-</b>	<b>-</b>	<b>(170)</b>	<b>(170)</b>
<b><u>FUND BALANCES AT END OF YEAR</u></b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,621</b>	<b>\$ 1,621</b>

**GENERAL FIXED ASSET ACCOUNT GROUP**

TENSAS COUNCIL ON THE AGING, INC.  
ST. JOSEPH, LOUISIANA

SCHEDULE OF GENERAL FIXED ASSETS

JUNE 30, 2012 AND 2011

	<u>Balance June 30, 2011</u>	<u>Additions</u>	<u>Deletions</u>	<u>Balance June 30, 2012</u>
<b><u>GENERAL FIXED ASSETS</u></b>				
Building Improvements	\$ 29,300	\$ -	\$ -	\$ 29,300
Vehicles	49,392	-	-	49,392
Office Furniture and Equipment	9,349	-	-	9,349
<b><u>TOTAL GENERAL FIXED ASSETS</u></b>	<b><u>\$ 88,041</u></b>	<b><u>\$ -</u></b>	<b><u>\$ -</u></b>	<b><u>\$ 88,041</u></b>
<b><u>INVESTMENT IN GENERAL FIXED ASSET</u></b>				
Property Acquired Prior to July 1, 1985 *	\$ -	\$ -	\$ -	\$ -
Property Acquired After July 1, 1985 With Funds From:				
Title III- B Supportive Services	2,047	-	-	2,047
General Fund	24,000	-	-	24,000
Police Jury Donations	8,693	-	-	8,693
Title III- D Preventive Health	2,256	-	-	2,256
Title XIX	9,547	-	-	9,547
Title III- C-1	3,247	-	-	3,247
Title III- C-2	5,676	-	-	5,676
PCOA	18,990	-	-	18,990
Department of Transportation Sec. 5310 E&D	13,585	-	-	13,585
<b><u>TOTAL INVESTMENT IN GENERAL FIXED ASSETS</u></b>	<b><u>\$ 88,041</u></b>	<b><u>\$ -</u></b>	<b><u>\$ -</u></b>	<b><u>\$ 88,041</u></b>

\* Records reflecting sources from which assets were acquired were not maintained prior to July 1, 1985.

OTHER SUPPLEMENTAL INFORMATION –  
GRANT ACTIVITY

TENSAS COUNCIL ON THE AGING, INC.  
ST. JOSEPH, LOUISIANA

SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

FOR THE YEAR ENDED JUNE 30, 2012

<u>Federal Grants/Pass Through Grantor/Program Title</u>	<u>Federal CFDA Number</u>	<u>Program or Award Amount</u>	<u>Revenue Recognized</u>	<u>Expenditures</u>
U.S. Department of Health & Human Services - Administration on Aging: Passed Through Governor's Office of Elderly Affairs: Aging Cluster of Special Programs for the Aging:				
Title III, Part B - Supportive Services	93.044	\$ 25,697	\$ 25,697	\$ 25,697
Title III, Part C - Congregate Meals	93.045	26,418	26,418	26,418
Title III, Part C - Home Delivered Meals	93.045	18,571	18,571	18,571
Title III, Part D - Disease Prevention and Health Promotion Services	93.043	2,660	2,660	2,660
Title III, Part E - National Family Caregiver Support	93.052	1,754	1,754	1,754
Nutritional Services Incentive Program	93.053	23,212	23,212	23,212
Total of Aging Cluster		<u>98,312</u>	<u>98,312</u>	<u>98,312</u>
 <b><u>TOTAL FEDERAL AWARDS</u></b>		 <u>\$ 98,312</u>	 <u>\$ 98,312</u>	 <u>\$ 98,312</u>

TENSAS COUNCIL ON THE AGING, INC.  
ST. JOSEPH, LOUISIANA  
NOTES TO SCHEDULE OF EXPENDITURES  
OF FEDERAL AWARDS  
FOR THE YEAR ENDED JUNE 30, 2012

1. General

The Schedule of Expenditures of Federal Awards presents the activity of all federal award programs of the Council. The Council did not pass through any of its federal awards to a subrecipient during the year.

2. Basis of Accounting

The Schedule of Expenditures of Federal Awards is presented using the accrual basis of accounting as contemplated under accounting principles generally accepted in the United States of America and which is the same basis of accounting used for presenting the general purpose financial statements. The information in this schedule is presented in accordance with the requirements of OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of, the basic financial statements.

**REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE  
AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN  
ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

To the Board of Directors  
Tensas Council on Aging, Inc.  
St. Joseph, Louisiana

I have audited the financial statements of the governmental activities, each major fund and the aggregate remaining fund information of the Tensas Council on Aging, Inc. as of and for the year ended June 30, 2012, which collectively comprise the Tensas Council on Aging Inc.'s basic financial statements and have issued my report thereon dated September 30, 2012. I conducted my audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

**Internal Control Over Financial Reporting**

Management of the Council is responsible for establishing and maintaining effective internal control over financial reporting. In planning and performing my audit, I considered Tensas Council on Aging, Inc.'s internal control over financial reporting as a basis for designing my auditing procedures for the purpose of expressing my opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Council's internal control over financial reporting. Accordingly, I do not express an opinion on the effectiveness of the Council's internal control over financial reporting.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the Council's financial statements will not be prevented, or detected and corrected on a timely basis.

My consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies, or material weaknesses. I did not identify any deficiencies in internal control over financial reporting that I consider to be material weaknesses, as defined above.

To the Board of Directors  
Tensas Council on Aging, Inc.  
Page 2

**Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Council's financial statements are free of material misstatement, I performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of my audit, and accordingly, I do not express such an opinion. The results of my tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

This report is intended solely for the information of management, the Governor's Office of Elderly Affairs and the Legislative Auditor and is not intended to be or should not be used by anyone other than these specified parties. Under Louisiana Revised Statute 24:513, this report is to be distributed by the Legislative Auditor as a public document.

David M. Stunt, CPA (APAC)

West Monroe, Louisiana  
September 30, 2012

TENSAS COUNCIL ON THE AGING, INC  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
FOR THE YEAR ENDED JUNE 30, 2012

To the Board of Directors  
Tensas Council on the Aging, Inc.  
St. Joseph, Louisiana

I have audited the financial statements of Tensas Council on the Aging, Inc. as of and for the year ended June 30, 2012, and have issued my report thereon dated September 30, 2012. I conducted my audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. My audit of the financial statements as of June 30, 2012, resulted in an unqualified opinion.

Section I- Summary of Auditor's Results

A. Report on Internal Control and Compliance Material to the Financial Statements

Internal Control

Material Weakness \_\_\_ yes X no

Significant Deficiencies not considered to be  
Material Weaknesses \_\_\_ yes X no

Compliance

Compliance Material to Financial Statements \_\_\_ yes X no

B. Federal Awards

Material Weakness Identified \_\_\_ yes X no

Significant Deficiencies not considered to be  
Material Weaknesses \_\_\_ yes X no

Type of Opinion on Compliance For Major Programs (No Major Programs)

Unqualified \_\_\_ Qualified \_\_\_

Disclaimer \_\_\_ Adverse \_\_\_

Are their findings required to be reported in accordance with Circular A-133, Section .510 (a)? N/A

C. Identification of Major Programs: N/A

Name of Federal Program (or cluster)

CFDA Number(s)

Dollar threshold used to distinguish between Type A and Type B Programs. N/A

Is the auditee a "low-risk" auditee, as defined by OMB Circular A-133? N/A

TENSAS COUNCIL ON THE AGING, INC  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
FOR THE YEAR ENDED JUNE 30, 2012

Section II- Financial Statement Findings

No matters were reported.

Section III- Federal Award Findings and Question Costs- N/A

**TENSAS COUNCIL ON THE AGING, INC.**  
**SCHEDULE OF PRIOR YEAR FINDINGS**  
**FOR THE YEAR ENDED JUNE 30, 2012**

**Section I- Internal Control and Compliance Material to the Financial Statements**

No matters were reported.

**Section II- Internal Control and Compliance Material to Federal Awards**

This section is not applicable for this entity.

**Section III- Management Letter**

This section is not applicable for this entity.